

**MINUTES**  
**SAN JACINTO VALLEY CEMETERY DISTRICT**  
**March 19, 2024**

**I. CALL TO ORDER:**

Emily Quast, Chair called the meeting to order at 3:49 P.M.

**ROLL CALL:**

Emily Quast, Chair-Present  
Ben Cheeseman, Vice-Chair-Absent  
Myrna Rohr, Trustee-Present  
Linda Skipworth, Trustee-Present  
Rod Tolliver, Trustee-Absent  
Carol A. Griese, Board Secretary/Manager-Present  
Mary Alejo, Assistant General Manager-Present

**II. REVIEW OF AGENDA:**

**III. PUBLIC INPUT:**

**IV. MINUTES, EXPENSES, FINANCIAL REPORT:**

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Linda Skipworth and seconded by Myrna Rohr to approve the February 20, 2024 minutes.
- B. A motion was made by Myrna Rohr and seconded by Linda Skipworth to accept the financial statement and check register for February 2024.
- C. An overview of the Stifel Investments was given to the board for February 2024. No action taken.

**V. MANAGER'S REPORT:**

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

**VI. ADMINISTRATIVE ACTION/INFORMATION:**

- A. February Interment Rights were signed.

**VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:**

- A. A motion was made by Linda Skipworth and seconded by Myrna Rohr to approve the bid from KMI to install 240 Niches for \$114,000.00.
- B. Linda Skipworth gave a recap of the CAPC Annual Conference that was held in San Diego, CA.

**VIII.** A motion was made by Myrna Rohr and seconded by Linda Skipworth to adjourn the meeting at 4:14 P.M.