

**MINUTES**  
**SAN JACINTO VALLEY CEMETERY DISTRICT**  
**January 16, 2024**

**I. CALL TO ORDER:**

Emily Quast, Chair called the meeting to order at 10:26 A.M.

**ROLL CALL:**

Emily Quast, Chair-Present  
Ben Cheeseman, Vice-Chair-Present  
Myrna Rohr, Trustee-Present  
Linda Skipworth, Trustee-Present  
Rod Tolliver, Trustee-Present  
Carol A. Griese, Board Secretary/Manager-Present  
Mary Alejo, Assistant General Manager-Present

**II. REVIEW OF AGENDA:**

**III. PUBLIC INPUT:**

**IV. MINUTES, EXPENSES, FINANCIAL REPORT:**

(The following all passed with a unanimous vote unless otherwise indicated)

- A. A motion was made by Linda Skipworth and seconded by Myrna Rohr to approve the December 19, 2023 minutes.
- B. A motion was made by Ben Cheeseman and seconded by Rod Tolliver to accept the financial statement and check register for December 2023.
- C. An overview of the Stifel Investments was given to the board for December 2023.  
No action taken.

**V. MANAGER'S REPORT:**

- A. There was a discussion on lot sales and services for the current period.
- B. A list of monthly misc. activities and updates were given to the Board of Trustees. A full list of all items discussed is on file in the SJVCD office.

**VI. ADMINISTRATIVE ACTION/INFORMATION:**

- A. December Interment Rights were signed.

**VII. NEW BUSINESS, QUESTIONS, SUGGESTIONS:**

- A. A motion was made by Linda Skipworth and seconded by Myrna Rohr to approve the Short & Long Term Goals as presented for 2024.
- B. A motion was made by Myrna Rohr and seconded by Ben Cheeseman to approve the transfer of \$100,000.00 from the Endowment Care Principal Acct. at the County of Riverside to the Endowment Care Principal Acct. at Stifel Investment Services.

**VIII. Meeting was adjourned at 10:37 A.M.**